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National Institute of Public Health
Trubarjeva cesta 2, SI - 1000 Ljubljana

T 0038612441543
E zdrav.var@nijz.si

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SLOVENIAN JOURNAL OF PUBLIC HEALTH / ZDRAVSTVENO VARSTVO

SHORT INSTRUCTIONS FOR AUTHORS

February 2026



ABOUT THE JOURNAL

The Slovenian Journal of Public Health / Zdravstveno varstvo is an international, peer-reviewed, open-access scientific journal published by the National Institute of Public Health, Slovenia. The journal covers a broad spectrum of public health topics, with a focus on Slovenia and Central/South-East Europe. The journal publishes original research articles, systematic reviews, methodological articles, and invited editorials. It is indexed in major databases, including PubMed, Web of Science, and Scopus, and has an Impact Factor of 2.5 in 2024. With an acceptance rate of approximately 20%, the journal maintains a rigorous peer-review process to ensure high-quality publications. The time from submission to the first decision is usually about 3 months, with the final decision taking 5 to 6 months. No article processing charges (APCs) are required.

1. Preparing and Depositing Research Data and Supplementary Material

Prepare primary and secondary research data appropriately and deposit them in a trusted digital repository (Zenodo, DiRRROS etc.). Supplementary material (e.g., extra tables and figures) can also be deposited here.

2. Preparing Your Manuscript

- Language: English (UK spelling preferred).
- Format: Word document, Arial 12 pt, 25 mm margins, continuous line numbers.
- Structure: IMRC + References
- Length:
 - Research Article: 2,000-4,500 words (including tables, figures and references)
 - Systematic Review: 2,000-6,000 words (including tables, figures and references)
 - Invited Editorial: 1,000-2,000 words
 - Revised Manuscript: plus 500 words
- Abbreviations: Use only standard units. Define any abbreviation at first use.
- Tables & Figures: Insert in-text with clear captions. Use black & white images with white background.
- References
 - Style: Vancouver style with DOI (numbered, as cited in text)
 - In-text citation: Use Arabic numerals in curved parentheses: (1), (2,3), (4-7)
 - Reference List:
 - List in order of appearance.
 - For >6 authors, list first 6, then 'et al.'
 - Include DOI at the end if available.
 - Add research data deposited in repositories.

Examples

Journal Article

Vodička S, Zelko E. Remote consultations in general practice: A systematic review. *Zdr Varst.* 2022;61(4):224-230. doi:10.2478/sjph-2022-0030.

Book

Wilkinson IB, Raine T, Wiles K, et al. *Oxford handbook of clinical medicine*. 10th ed. Oxford: Oxford University Press; 2017. 123 p.

Book Chapter

Goldberg BW. Population-based health care. In: Taylor RB, Robin S, editors. *Family medicine*. 5th ed. Cambridge: Cambridge University Press; 1999. p. 32-36.

Website Cancer Research UK. Current research into breast cancer [Internet]. 2020 [cited 2022 Dec 14]. Available at: <https://www.cancerresearchuk.org>

Repository

Anonymized data collected in this study are deposited in the DiRROS under accession number xxxxx and available at: [URL].

3. Title Page

Include:

- Article title (informative, precise, no abbreviations or full sentences)
- Authors' full names and affiliations (preferred order)
- ORCID numbers for all authors
- Email of corresponding author
- Abstract (IMRC structure, max 250 words in English, 400 in Slovenian)
- Keywords (3-6, plural, preferably MeSH terms)

4. Acknowledgement and Declaration Page

Include statements as applicable:

- Acknowledgements (thank all contributors without authorship)
- Conflicts of Interest (e.g., "The authors declare no conflicts of interest.")
- Funding (e.g., "This study was financed by...")
- Ethical Approval (e.g., "Ethical approval was obtained from [committee], approval number [XXX].")
- Informed Consent (if applicable; e.g., "Written informed consent was obtained from all individual participants included in the study.")
- Data Availability Statement (e.g., "The research data supporting this study's findings are available in Zenodo at <https://doi.org/10xxxxx> (ref. 29).")
- AI Usage Statement (if used, e.g., "AI tool [name] was used for [purpose]. Authors take full responsibility.")
- Preprint Statement (if applicable; e.g., "The preprint has been deposited in [server name] and is available at [DOI/URL].")

5. Manuscript Submission Process (Editorial Manager)

Step-by-Step

- Login/Register on Editorial Manager.
- Select Article Type and click 'Proceed'.
Upload Files:
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Title Page (Word)
Acknowledgement & Declaration Page (Word)
- Suggest Reviewers:
Enter names, titles, emails, affiliations, and reasons for your suggestions (3 recommended, 2 opposed optional).
- Enter Metadata:
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- Build PDF:
Wait for the system to generate the PDF. Review and approve it.
- Confirm Additional Statements:
Confirm originality, authors' approval, ethical standards, and animal/human research compliance.

6. After Submission

The editorial office will review your submission and may request technical corrections.

7. After Acceptance

Corresponding author signs the Open Access License to Publish on behalf of all co-authors and send it by email to zdrav.var@nijz.si.

Thank you for choosing the Slovenian Journal of Public Health/ Zdravstveno varstvo for your submission!

Prepared by Saša Zupanič, Executive Editor
Ljubljana, February 2026