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# SLOVENIAN JOURNAL OF PUBLIC HEALTH INSTRUCTIONS FOR AUTHORS

June 2025



These instructions are in accordance with the ICMJE recommendations for the conduct, reporting, editing and publication of scholarly work in medical journals. Complete instructions can be found in the following PDF: <http://www.icmje.org/icmje-recommendations.pdf>.

## SHORT DESCRIPTION OF THE SLOVENIAN JOURNAL OF PUBLIC HEALTH

The Slovenian Journal of Public Health has been published since 1962 by the National Institute of Public Health in Slovenia. Since 2003, the journal has been a peer-reviewed scientific journal with English abstracts, and since 2014, an international scientific public health journal in English only. The journal's mission is to promote new achievements in the broad field of public health in Slovenia and Central and South-East Europe. The Slovenian Journal of Public Health publishes internationally oriented articles and encourages an interdisciplinary approach to public health. The journal is a source for exchanging new public health concepts and solutions among researchers. The journal mainly publishes original scientific articles, and on occasion also systematic reviews, methodological articles, and invited editorials. It is published four times a year, with up to 35 articles each year, and has an average annual rejection rate of around 80%. The journal is indexed in major international databases, such as PubMed, Web of Science, and Scopus, and has had an impact factor since 2011, ranging from 0.16 to 2.2. As

an open-access journal it is available online on De Gruyter, Sciendo <https://sciendo.com/journal/SJPH>.

## MANUSCRIPT SUBMISSION

The journal welcomes submissions in electronic form to the web-based peer-review system, Editorial Manager at <http://www.editorialmanager.com/sjph/>, and no longer accepts submissions by email or post.



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Action	Title	Date Submission	Status Date	Current Status
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The manuscript should have the following sections: introduction, methods, results, discussion, conclusion and references. Invited editorials may be structured differently, but the division into chapters and sub-chapters should be clearly indicated by the bolding of the letters in the headings. Chapters and subchapters should be numbered in decimal form according to SIST ISO 2145 and SIST ISO 690 (e. g. 1, 1.1, 1.1.1, etc.).

Avoid abbreviations and acronyms, with the exception of internationally valid unit designations. If an abbreviation of a term will be used, then the first time the term appears in the text it should be written in full, followed by the abbreviation used thereafter in parentheses.

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Units of measurement should be in accordance with the International System of Units (SI).

Required length for invited editorial is 250 to 2000 words and for research article 2000 to 4500 words with tables and references. The revision may have 5000 words.

References: The journal follows the Vancouver numerical referencing commonly used in biomedicine. Formatted citations should be numbered consecutively in a reference list as they are cited in the manuscript text. References cited in tables or figures legends should also be numbered to be in sequence with the references cited in the text. Please do not use the footnote or endnote feature to cite or create a reference list. Try to avoid using personal communications, unpublished data, and manuscripts in preparation as references.

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#### Book

Wilkinson IB, Raine T, Wiles K, Goodhart A, Hall C, O'Neill H, et al. *Oxford handbook of clinical medicine.* 10th ed. Oxford: Oxford University Press; 2017. 123 p.

Kaplan SJ. *Post-hospital home health care: the elderly's access and utilization [dissertation].* St. Louis (MO): Washington University; 1995.

#### Book chapter

Goldberg BW. Population-based health care. In: Taylor RB, Robin S, editors. *Family medicine.* 5th ed. Cambridge: Cambridge University Press; 1999. p. 32-36.

#### Website

Cancer Research UK. Current research into breast cancer [Internet]. 2020 [cited 2022 Dec 14]. Available from: <https://www.cancerresearchuk.org/our-research/our-research-by-cancer-type/our-research-into-breast-cancer/current-breast-cancer-research>

McNeil DG. Vaccines against HIV, malaria and tuberculosis unlikely, study says. *New York Times.* 2018 Sep 7. [cited 2018 Nov 14]. Available from: <https://www.nytimes.com/2018/09/07/health/vaccines-hiv-malaria-tuberculosis.html>

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The title should be informative and precise, descriptive and not assertive (full sentences are not allowed in titles). The title should not contain abbreviations.

The names of the authors should be given in the order preferred, with the full addresses of the institutions where the authors are employed. Authors must meet the conditions for authorship. They must contribute to the conception and design or analysis and interpretation of the data, they must intellectually conceive of and critically review the manuscript, and they must agree with the final version of the manuscript. Simply collecting data is not sufficient for authorship. Shared first authorship is allowed for up to two authors. Please give the ORCID numbers of the authors and the email address of the corresponding author.

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Between 3 and 6 keywords should be listed.

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(All data and materials used in this study were collected from publicly available sources and are available upon reasonable request.  
or  
Data sharing is not applicable to this article as no datasets were generated or analysed during the current study.)

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Reviewers have 28 days to prepare their review.

The first editorial decision for geographically irrelevant manuscripts is communicated to authors within a few days. The time from submission to the first editorial decision for manuscripts undergoing peer review is usually about 3 months, and the time to the final editorial decision (including revisions) is between 5 and 6 months.

Authors must submit the first revised version within 2 months, and all subsequent revisions within 1 month. If the editorial team is preparing a new issue and time is limited, these deadlines may be shortened.

A maximum of three revisions is allowed. If, after the third revision, all comments are still not addressed, the manuscript is rejected.

After acceptance, the manuscript undergoes language editing in both English and Slovenian. Authors receive brush proofs for correction of typographical errors only, which must be returned within three days.

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Prepared by: Saša Zupanič, Executive Editor