

# *PARC*opedia: teams, roles and responsibilities

Partnership for the Assessment of the  
Risks from Chemicals

PARC



# PARCopedia was successfully launched!



[My Dashboard](#) [Community](#) [Wiki](#) [Support](#) [Log Out](#)

**A VERY WARM WELCOME TO PARCOPEDIA!**

**A NEW HABITAT FOR THE PROFESSIONAL CHEMICAL RISK ASSESSMENT COMMUNITY**

FROM THE PARCOPEDIA EDITORIAL TEAM

## Dear reader of this first PARCopedia editorial (hopefully of many to come!)

Congratulations! If you have made it to this editorial, you have successfully registered to PARCopedia, the new online knowledge management and community platform brought to the international community of chemical risk assessment professionals by PARC, the Partnership for the Assessment of Risks from Chemicals (if you don't know what that is, you may want to go [here](#)).

## So – let's celebrate!

After an intense journey over the past year, we sincerely hope you like what we have put together for you (and, if not, that you will actively help us improve it). We are excited to have you with us and we look very much forward to working with you,



# What's next?

- Increase **the number of WIKI articles**, by engaging **new contributors**
- Maintain news, announcements, job openings and events on the **dashboard up-to-date** (goal frequency: on a daily basis)\*
- Increase number of active members, and social media interactions through **promotion of *PARCopedia*** (various channels) and by creating engagement opportunities

**Active participation and engagement of *PARCopedia* users will be crucial**

# Two main working groups

## Editorial team

Responsible for *PARCopedia* official content (WIKI, Dashboard)



## Platform management team

Responsible for management and communication



# Editorial team

- Engages new contributors
- Manages Editorial team accounts
- Develops and maintains official content templates, publishing guidelines, etc.
- Implements quality check process of WIKI articles and acts as main contact figure for *PARCopedia* WIKI contributors
- Posts official content on WIKI and the dashboard online through Editorial team account\*

\*knowledge of DIVI builder required for WIKI





# Platform management team



- Sets and achieves goals and implements strategies for *PARCopedia* overall maintenance and continuous improvement
- Focuses on *PARCopedia* social media features (comments, groups, discussion fora)
- Acts as main contact figure for institutional pages on *PARCopedia*
- Ensures consistency of *PARCopedia* design throughout different pages
- Maintains connections and synergies with partners outside of *PARCopedia*
- Provides guidance to users
- Promotes and disseminates *PARCopedia* usage

# More details

[https://agenceanses.sharepoint.com/:x:/r/sites/PARC-ANSES/WP2/Task%202.2/Task%202.2%20projects/01\\_PARCopedia/01\\_Team%20and%20roles/02\\_Roles\\_PARCopedia\\_20231116.xlsx?d=wb9a544bd5f0b4f25baa2a7b48669df27&csf=1&web=1&e=BfK0jX](https://agenceanses.sharepoint.com/:x:/r/sites/PARC-ANSES/WP2/Task%202.2/Task%202.2%20projects/01_PARCopedia/01_Team%20and%20roles/02_Roles_PARCopedia_20231116.xlsx?d=wb9a544bd5f0b4f25baa2a7b48669df27&csf=1&web=1&e=BfK0jX)

## PARC SharePoint file location:

WP2 > Task 2.2 > Task 2.2 projects > 01\_PARCopedia > **01\_Team and roles**



Name ▾



01\_PARCopedia\_contacts\_20231116.xlsx



02\_Roles\_PARCopedia\_20231116.xlsx

## Useful tips

1 year = 220 (working) days → 1 month =  $220/12 = 18.33$  (working) days

$$\text{Person month} = \frac{\text{days of work on the project}}{18.33}$$

So:

$$\text{Days of work on PARCopedia} = \text{Person month for PARCopedia} \times 18.33$$

For example:

1.5 PM for PARCopedia  $\times 18.33 = 27.5$  full days of work on PARCopedia / year, approx.



# Questions?

# To discuss today

- Requests for PARC T2.2 co-leaders?
- Keep discussions ongoing: how do we best make use of groups and discussion fora on PARCopedia?
- Team regular meetings:
  - How frequently?
  - Different meetings for different teams?
- Any idea for PARCopedia Dashboard?
- AOB



# For you to do

- Register to PARCopedia, complete your profiles and start engaging
- Choose your team (could be both)
- Let us know where and how you could help us
- Contribute with WIKI articles if you can

