# PARCopedia: teams, roles and responsibilities

Partnership for the Assessment of the Risks from Chemicals



# PARCopedia was successfully launched!

# PARCopedia

My Dashboard Community - Wiki Support - Log Out

#### A VERY WARM WELCOME TO PARCOPEDIA!

#### A NEW HABITAT FOR THE PROFESSIONAL CHEMICAL RISK ASSESSMENT COMMUNITY

FROM THE PARCOPEDIA EDITORIAL TEAM

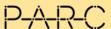
#### Dear reader of this first PARCopedia editorial (hopefully of many to come!)

Congratulations! If you have made it to this editorial, you have successfully registered to PARCopedia, the new online knowledge management and community platform brought to the international community of chemical risk assessment professionals by PARC, the Partnership for the Assessment of Risks from Chemicals (if you don't know what that is, you may want to go here).

#### So - let's celebrate!

After an intense journey over the past year, we sincerely hope you like what we have put together for you (and, if not, that you will actively help us improve it). We are excited to have you with us and we look very much forward to working with you,





## What's next?

- Increase the number of WIKI articles, by engaging new contributors
- Maintain news, announcements, job openings and events on the dashboard up-to-date (goal frequency: on a daily basis)\*
- Increase number of active members, and social media interactions through promotion of PARCopedia (various channels) and by creating engagement opportunities

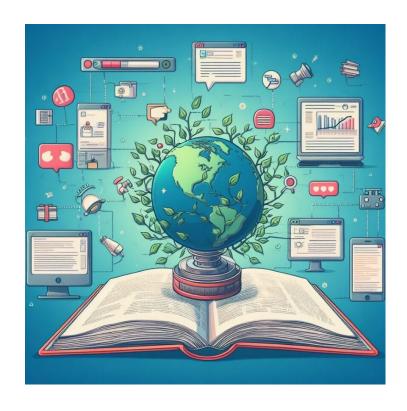
Active participation and engagement of *PARCopedia* users will be crucial



# Two main working groups

#### **Editorial team**

Responsible for *PARCopedia* official content (WIKI, Dashboard)



## Platform management team

Responsible for management and communication





## **Editorial team**

- Engages new contributors
- Manages Editorial team accounts
- Develops and maintains official content templates, publishing guidelines, etc.
- Implements quality check process of WIKI articles and acts as main contact figure for *PARCopedia* WIKI contributors
- Posts official content on WIKI and the dashboard online through Editorial team account\*



<sup>\*</sup>knowledge of DIVI builder required for WIKI

# Platform management team



- Sets and achieves goals and implements strategies for PARCopedia overall maintanance and continuous improvement
- Focuses on PARCopedia social media features (comments, groups, discussion fora)
- Acts as main contact figure for institutional pages on PARCopedia
- Ensures consistency of PARCopedia design throughout different pages
- Maintains connections and synergies with partners outside of PARCopedia
- Provides guidance to users
- Promotes and disseminates PARCopedia usage



### More details

https://agenceanses.sharepoint.com/:x:/r/sites/PARC-ANSES/WP2/Task%202.2/Task%202.2%20projects/01 PARCopedia/01 Team%20and%20roles/02 Roles PARCopedia 20231116.xlsx?d=wb9a544bd5f0b4f25baa2a7b48669df27&csf=1&web=1&e=BfK0jX

#### **PARC SharePoint file location:**

WP2 > Task 2.2 > Task 2.2 projects > 01_PARCopedia > <b>01_Team and roles</b>	
	Name Y
X	01_PARCopedia_contacts_20231116.xlsx
X	02_Roles_PARCopedia_20231116,xlsx



## **Useful tips**

1 year = 220 (working) days  $\rightarrow$  1 month = 220/12 = 18.33 (working) days

$$Person\ month = \frac{days\ of\ work\ on\ the\ project}{18.33}$$

So:

Days of work on  $PARCopedia = Person\ month\ for\ PARCopedia\ x\ 18.33$ 

#### For example:

1.5 PM for PARCopedia x 18.33 = 27.5 full days of work on PARCopedia / year, approx.



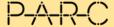
# **Questions?**



# To discuss today

- Requests for PARC T2.2 co-leaders?
- Keep discussions ongoing: how do we best make use of groups and discussion fora on PARCopedia?
- Team regular meetings:
  - How frequently?
  - Different meetings for different teams?
- Any idea for PARCopedia Dashboard?
- AOB





# For you to do

- Register to PARCopedia, complete your profiles and start engaging
- Choose your team (could be both)
- Let us know where and how you could help us
- Contribute with WIKI articles if you can



